商务英语1 · Comprehensive Exercises

Comprehensive Exercises亲爱的同学你好，欢迎进入综合测试环节，本测试共包含以下几种题型：  
一、交际用语：5小题，每小题2分，共10分；  
二、词汇语法：15小题，每小题2分，共30分；  
三、阅读理解：2篇，每篇5小题，每小题4分，共40分；  
四、翻译：（英译汉选择）5小题，每小题4分，共20分。  
本测试不限答题次数和时间，可供反复多次练习，成绩不计入形考。

一、交际用语：阅读下面的小对话，选择恰当的答语。

（难易度:中）

2. — Where shall we have the meeting?  
—                      .

单选题(2.0分)（难易度:中）

A. The first conference room is spacious  
  
B. The first conference room isn’t good  
  
C. In the first conference room  
  
  
正确答案：C  
答案解释：暂无

3. —Hello, David! I haven’t heard from you for a long time. How have you been recently?  
—                      .

单选题(2.0分)（难易度:中）

A. That’s ok.  
  
B. Long time no see.   
  
C. Not bad, thank you.  
  
  
正确答案：C  
答案解释：暂无

4. — What if he still doesn’t pay up?  
—                      .

单选题(2.0分)（难易度:中）

A.  I have already done that.  
  
B. I’ve got to hurry.  
  
C.  If it’s a small amount we write it off as bad debt. For larger sums we…  
  
  
正确答案：C  
答案解释：暂无

5. — Could I talk to Prof. Lee?  
— \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

单选题(2.0分)（难易度:中）

A. Yes, speaking       
  
B. Oh, it’s you  
  
C. I am the operator here  
  
  
正确答案：A  
答案解释：暂无

6. — Here you are, Sir.  
— \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

单选题(2.0分)（难易度:中）

A. All right.  
  
B. Yes, here we are  
  
C. Thank you very much  
  
  
正确答案：C  
答案解释：暂无

二、词汇语法：阅读下面的句子，从A、B、C 三个选项中选出一个能填入空白处的最佳选项。

（难易度:中）

8.  I’m particularly proud of         I organized the finances.

单选题(2.0分)（难易度:中）

A. who  
  
B. which  
  
C. how  
  
  
正确答案：C  
答案解释：暂无

9. For larger sums we take legal steps to       the money.

单选题(2.0分)（难易度:中）

A. cover  
  
B. recover  
  
C. discover  
  
  
正确答案：B  
答案解释：暂无

10. The meeting suggested          the loan first.

单选题(2.0分)（难易度:中）

A. to reply  
  
B. replied  
  
C. repaying  
  
  
正确答案：C  
答案解释：暂无

11. The third part is the         results.

单选题(2.0分)（难易度:中）

A. expect  
  
B. expecting  
  
C. expected  
  
  
正确答案：C  
答案解释：暂无

12. I hope our plan will \_\_\_\_\_\_\_\_\_ by the board.

单选题(2.0分)（难易度:中）

A. approve     
  
B. be approving  
  
C. be approved  
  
  
正确答案：C  
答案解释：暂无

13. After that, we have to post       letters.

单选题(2.0分)（难易度:中）

A. a set of  
  
B. a lot  
  
C. a series of  
  
  
正确答案：C  
答案解释：暂无

14. There was         in the meeting room as the general manager predicted the company’s sales target. 

单选题(2.0分)（难易度:中）

A. silence       
  
B. silent  
  
C. silently  
  
  
正确答案：A  
答案解释：暂无

15. The ten-day display and sale          finished tomorrow. 

单选题(2.0分)（难易度:中）

A. is  
  
B. will be  
  
C. would be  
  
  
正确答案：B  
答案解释：暂无

16. We’re sorry to tell you that your remittance      yet.

单选题(2.0分)（难易度:中）

A. won’t arrive      
  
B. hasn’t arrived  
  
C. doesn’t arrive  
  
  
正确答案：B  
答案解释：暂无

17. We try our best to \_\_\_\_\_\_\_\_\_  your requirement.

单选题(2.0分)（难易度:中）

A. make  
  
B. meet  
  
C. get  
  
  
正确答案：B  
答案解释：暂无

18. It is a fact       his wife, Josephine Dickson, always had some minor accidents.

单选题(2.0分)（难易度:中）

A. that  
  
B. what  
  
C. which  
  
  
正确答案：A  
答案解释：暂无

19.  I’ll \_\_\_\_\_\_\_ the remittance for you in our records.

单选题(2.0分)（难易度:中）

A. check in  
  
B. check out  
  
C. check up  
  
  
正确答案：C  
答案解释：暂无

20. The next shareholder’s meeting was         at the end of this year. 

单选题(2.0分)（难易度:中）

A. scheduled  
  
B. used  
  
C. made  
  
  
正确答案：A  
答案解释：暂无

21. I have finished         your project plan. 

单选题(2.0分)（难易度:中）

A. read  
  
B. to read  
  
C. reading  
  
  
正确答案：C  
答案解释：暂无

22. The marketing department          the sales for the last six months. 

单选题(2.0分)（难易度:中）

A. has summarized  
  
B. summarized     
  
C. was summarized  
  
  
正确答案：A  
答案解释：暂无

三、阅读理解

（难易度:中）

24. 阅读下列短文，从A、B、C三个选项中选出一个正确答案。  
Does everyone in your office always agree all the time? When someone makes a suggestion, does everyone just smile and nod in agreement? When you bring forward an idea, do people just accept it? Well, if you answered “yes” to any of these questions, you are in an extremely unusual workplace. People are people. And people butt heads. They disagree, they argue, and they fight. You can’t get around it. But you can learn to deal with it.  
To hold your own, you need to learn how to argue effectively. If you’ve got an opinion, you need to defend it. And if you have a problem with something a colleague has done, you need to let them know. This can make for some difficult discussions and meetings, but this is just a part of life and business.  
So how can you argue effectively? Well, you need several skills.  
 From the first paragraph we can know that in the office.   1      .  
A. people sometimes argue  
B. people always agree  
C. people always get around it  
22. “And people butt head” means.   2      
A. people hit you with the top of their head  
B. people dislike each other  
C. people don’t always agree well with each other  
23. The writer suggests that if you get an opinion, you need to.   3      .  
A. get around it  
B. learn how to deal with it  
C. argue in support of it  
24. You need several skills to.   4      
A. let your colleagues know  
B. argue effectively  
C. make for discussions and meetings  
25. The main point of this passage is about \_\_\_\_\_\_\_\_\_.   5      
A. the fact of disagreement and argument in the office  
B. how to avoid disagreement and argument in the office  
C. how to argue effectively in the office

完形填空题(20.0分)（难易度:中）

(1)

A. A  
B. B  
C. C

(2)

A. A  
B. B  
C. C

(3)

A. A  
B. B  
C. C

(4)

A. A  
B. B  
C. C

(5)

A. A  
B. B  
C. C  
   
正确答案：(1) C(2) C(3) C(4) C(5) C  
答案解释：暂无

25. 阅读下面的句子，根据文章内容进行判断，正确写“T”错误写“F”。  
Beads, stones, seashells, paper, precious metals such as gold and silver, base metals such as iron have all been used as money. Today, money is printed on paper. A lot of countries use their own currency, with names such as dollar, pound, franc, ruble, yuan and so on. Since 2002, 18 of the EU members have replaced their national currencies by Euro notes and coins.  
If you want to pay for something in another currency, you have to change your money into the other money. If you want to travel outside your native country, you need to change your own country’s money for the money of the country you are visiting. Most large banks sell foreign currencies. You can exchange money at a bank or at an office of a tourist agency.  
Wherever you go, exchanging money puts you in touch with international finance, which is concerned with exchange rates between different currencies. Deciding the rate for the international exchange of money is one of the most complex aspects of international banking.  
 This best title for this passage is “The history of money”.   1      
27. Euro is available in all EU member countries.    2      
28. Foreign exchange rates have significant impact on the economy of a country.    3      
29. Currency means money in the form of paper.    4      
30. Banks are a good option to get your money exchanged.    5   

完形填空题(20.0分)（难易度:中）

(1)

A. T  
B. F

(2)

A. T  
B. F

(3)

A. T  
B. F

(4)

A. T  
B. F

(5)

A. T  
B. F  
   
正确答案：(1) B(2) B(3) A(4) B(5) A  
答案解释：暂无

四、翻译：从以下A、B、C三个选项中选择出最正确的翻译。

（难易度:中）

27. We usually make a direct shipment unless the customers require transshipment.   1      
A. 我们通常直接制造船只，除非客户要求间接制造。  
B. 我们通常采取直运，除非客户要求转运。  
C. 我们通常采取直运，这样客户才要求转运。  
32. We’ve prepared the name cards to be put on the conference table for guests to sit by.   2      
A. 我们已经准备了名片，放置在会议桌上提供给来宾。  
B. 我们已经准备了名单，提醒来宾放在会议桌上。  
C. 我们已经准备在会议桌上放置桌签，以便来宾按桌签就坐。  
33. I am very sorry for coming late, but something urgent came up at the last minute.   3      
A. 我很抱歉来晚了，但我在最后一分钟里想起了某件事儿。  
B. 我很抱歉迟到了，但我临走时突然遇到了急事儿。  
C. 我很抱歉要迟来，但我将在最后一分钟里紧急处理好某件事情。  
34. I’d like to know whether a remittance of fifty thousand dollars from New York has arrived.   4      
A. 我想确认我在纽约是否可以汇出金额是5万美金的汇款。  
B. 我想知道是否可以向纽约汇一笔5万美金的汇款。  
C. 我想了解从纽约汇出的一笔5万美金的汇款是否已经到账。  
35. I want to know when he is leaving for New York tomorrow.   5      
A. 我想知道他明天什么时候离开纽约。  
B. 我想知道他明天什么时候正在去纽约。  
C. 我想知道他明天什么时候动身去纽约。

完形填空题(20.0分)（难易度:中）

(1)

A. A  
B. B  
C. C

(2)

A. A  
B. B  
C. C

(3)

A. A  
B. B  
C. C

(4)

A. A  
B. B  
C. C

(5)

A. A  
B. B  
C. C  
   
正确答案：(1) B(2) C(3) B(4) C(5) C  
答案解释：暂无